

Monroe Catholic Elementary Schools

Behavior Rubric

Grades 5-8

EFFORT RUBRIC

Student Action	Virtue(s) to be Cultivated		Step 1	Step 2	Step 3	Step 4	
Daily Details: Uniform Infractions, Tardiness to class	Responsibility, Industriousness, Orderliness, Perseverance, Self-Control, Respect, Modesty	Teachers reserve the right to first address student behavioral concerns by giving reminders/warnings and talk through the situation with the student. Based on the severity of the infraction, teachers will proceed to step 1.	1st Warning	2nd Warning; Email to parent	Think Sheet; parent signature required	Detention	
Academic Behaviors: preparedness for class (bringing your textbooks, folders/binders, writing utensil, homework)	Responsibility, Industriousness, Orderliness, Perseverance		1st Warning	2nd Warning; Email to parent	Think Sheet; parent signature required	Detention	
Academic Responsibility: Having homework and assignments completed.	Responsibility, Industriousness, Perseverance		Proceed to Step 2	40% Reduction in the grade (Absent Work due to Illness: Students have the same number of days as they were absent to make up their work)			
Cheating/Academic Dishonesty: copying another student's work, plagiarism from any source, talking about tests or quizzes with students who haven't taken the assessment yet, "working together" on individual assignments, forgery	Self-Control, Respect, Obedience, Responsibility, Industriousness, Honesty		Proceed to Step 2	"0%" Credit on assignment/test/quiz; Think Sheet; parent signature required	"0%" Credit on assignment/test/quiz; Detention; Parent-Teacher Conference	"0%" Credit on assignment/test/quiz; Detention; Parent-Teacher-Dean of Students/Assistant Principal Conference	

*Academic Service Plans supercede homework policy.

DAILY CLASSROOM CONDUCT RUBRIC

Student Action	Virtue(s) to be Cultivated		Step 1	Step 2	Step 3	Step 4
Conduct Points track a student's behavior in each class. Points will be deducted from the quarterly Conduct Grade based on the following scale		Teachers reserve the right to first address student behavioral concerns by giving reminders/warnings and talk through the situation with the student. Based on the severity of the infraction, teachers will proceed to	Loss of 1 Conduct Point	Loss of 2 Conduct Points	Loss of 3 Conduct Points	Loss of 4 Conduct Points
Non-Christian Behaviors: name calling, insults/put-downs, eye-rolling, teasing, sarcasm ("just kidding"), harmful or inappropriate words/actions, inappropriate church behavior	Kindness, Self-Control, Courtesy, Obedience, Respect, Orderliness, Perseverance; Humility, Prayerfulness, Patience		Verbal Warning	Think Sheet; parent signature required	Lunch Detention; Send to School Office	After-School Detention; Send to School Office
Disrespect to Adults or Property: talking back/arguing, ignoring requests from adults, negative body language, refusal to follow directions,	Respect, Obedience, Kindness, Courtesy, Good Judgement, Meekness, Self-Control; Humility; Moderation, Gratitude		Verbal Warning	Think Sheet; parent signature required	Lunch Detention; Send to School Office	After-School Detention; Send to School Office
Use of cell phone during the school day. Cell phones are to remain in the school office in assigned pocket or at home.	Obedience, Courtesy, Self-Control, Good Judgement, Respect		Phone will be taken to the school office. Parents will have to pick up.	Phone will be taken to the school office. Parents will have to pick up. Lunch Detention.	Phone will be taken to the school office. Parents will have to pick up. After school detention.	Phone will be taken to the school office. Parents will have to pick up. 1 Day Suspension.

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SEVERE BEHAVIOR RUBRIC

Any behaviors listed below results in the student being sent to the office.

Student Action	Virtue(s) to be Cultivated	Step 1	Step 2	Step 3	Step 4
Conduct Points track a student's behavior in each class. Points will be deducted from the quarterly Conduct Grade based on the following scale		Loss of 2 Conduct Point	Loss of 4 Conduct Points	Loss of 6 Conduct Points	Loss of 8 Conduct Points

Destruction of property (school or personal property of other individuals)	Respect, Self-Control, Affability, Foresight, Good Judgement, Patience, Meekness	Think Sheet, Detention; repayment for damage	In School Suspension; repayment for damage; Conference with Dean of Students	Out of School Suspension; repayment for damage; Conference with Dean of Students	Possible Expulsion; Repayment for Damage; Conference with Executive Principal/Pastor
Mild Physical Contact: hitting, pushing, hair-pulling, grabbing, throwing objects, "play" fighting, horseplay	Affability, Kindness, Self-Control, Respect, Foresight, Meekness	Think Sheet; parent called by teacher or Dean of Students	Detention; parent called by teacher or Dean of Students	Suspension; Parent-Teacher-Assistant Principal/Dean of Students	Possible Suspension or Expulsion; To be determined by Administration in consultation with the Executive Principal/Pastor
Aggressive Physical Contact: punching, kicking, spitting, similar behaviors that may injure others	Self-Control, Kindness, Respect, Good Judgement, Foresight	Proceed to Step 2	In School Suspension; Conference with Dean of Students; Possible consultation with the City of Monroe School Resource Officer for an appropriate plan of action	Out of School Suspension; Conference with Assistant Principal/Dean of Students; Possible consultation with the City of Monroe School Resource Officer for an appropriate plan of action	Possible Expulsion; Conference with Pastor/Executive Principal; Possible consultation with the City of Monroe School Resource Officer for an appropriate plan of action
More Serious Behaviors: Bullying, including, but not limited to isolating/excluding, gossiping, mocking, or rumors	Affability, Kindness, Self-Control, Respect, Foresight, Meekness	Think Sheet; Possible detention/suspension, parent called by teacher/Dean of Students notified	Think Sheet; Possible detention/suspension, parent called by Dean of Students	Detention; Parent-Teacher-Assistant Principal/Dean of Students	Suspension; Conference with the Executive Principal/Pastor
Harassment: Sexual name-calling; this includes, but is not limited to comments, jokes, gestures, drawings, verbal or nonverbal communications	Self-Control, Kindness, Respect, Good Judgement, Foresight	Proceed to Step 4			Possible consultation with the City of Monroe School Resource Officer for an appropriate plan of action, Possible Detention, Suspension, Expulsion; Conference with Executive Principal/Pastor
Harassment: Racial or Ethnic; this includes, but is not limited to comments, jokes, gestures, drawings, verbal or nonverbal communications	Justice, Kindness, Loyalty, Respect, Self-Control, Humility, Obedience, Meekness, Modesty, Orderliness, Responsibility, Good Judgement, Foresight, Courtesy	Move directly to Step 4			Removal from the situation; Parents are immediately called; Administration consults with the City of Monroe School Resource Officer for an appropriate plan of action; Possible Suspension/Expulsion
Escalated Threats and Intimidation: verbal or nonverbal discussions or implications of use of weapons or any object to be used as a weapon for intimidation	Patience, Self-Control, Kindness, Gratitude, Humility, Respect, Obedience, Affability, Prayerfulness, Industriousness, Honesty, Meekness, Moderation, Modesty, Orderliness, Responsibility, Good Judgement, Foresight, Courtesy	Move directly to Step 4			Removal from the situation; Parents are immediately called; Possible Suspension/Expulsion; Law Enforcement may be notified
Illegal Activities: bringing any illegal substances or items on to MCES property; this includes, but is not limited to knives, guns, explosives, drugs, paraphernalia, and alcohol	Patience, Self-Control, Kindness, Gratitude, Humility, Respect, Obedience, Affability, Prayerfulness, Industriousness, Honesty, Meekness, Moderation, Modesty, Orderliness, Responsibility, Good Judgement, Foresight, Courtesy	Move directly to Step 4			Removal from the situation; Parents are immediately called; Possible Suspension/Expulsion; Law Enforcement may be notified

*MCES staff and administration have the right to adjust consequences based on the circumstance of incident.

*Any action or circumstance not specified in this rubric is left to the discretion of the MCES staff and administration

*MCES is required to report illegal activities in threatening situations.

*Suspension Note: Homework must be completed and all tests must be made up on the day of return to school

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