



Monroe Catholic Elementary Schools

Main Office:
151 N. Monroe St.
Monroe, MI 48162
www.mcesmonroe.com
734-241-6335

February 1, 2024

Dear Current MCE Families,

I wish you a Happy Catholic Schools Week! This week, we celebrate all that our Catholic Schools offer, especially in the areas of faith, community and top-notch education. Re-enrollment for the 2024-2025 School Year opens today. We ask that you login to the FACTS Family Portal and complete this process as soon as possible. The MCE District Code is: MCS-MI. **Re-enrollment is due by March 10th, 2024.** **Open enrollment will begin for new families on February 25, 2024 at our Open House.** Unfortunately, we cannot guarantee your child's spot after this date.

We invite you to our Open House on February 25 at St. Michael and St. Mary Campuses! This will give our current and prospective families the opportunity to see the spaces our preschool through 2nd grade and 3rd through 8th grade students will occupy next year, respectively. Open House will take place from 11:00-1:30 and we ask that you RSVP by scanning here to allow for our planning:



We have worked to keep the tuition increase as manageable as possible. As with any budget, there are rising costs and Catholic Education at MCE is no exception. Nearly 100% of the tuition increase will go directly to increasing teacher salaries and benefits to help better ensure we retain our wonderful teaching staff in this competitive climate. The projected cost to educate one student at MCE for the 2024-2025 academic year is approximately: **\$7,045.89**. This is significantly above our tuition rates, especially considering the multi-child discount. This shortfall is remedied by the parish subsidy from each of our three parishes and an aggressive fundraising requirement. Currently, our parishes provide a \$656.93 subsidy per student . This is a significant investment which we are extremely appreciative of.

Young 5s through 8th Grade Tuition Rates are as follows:

Number of Children	Actual Cost to Educate	Discount (Multi-Child, Fundraising and Parish Subsidy)	2024-2025 Tuition
1	\$7,054.89	\$2,150.89	\$4,895
2	\$14,109.78	\$5,114.78	\$8,995
3	\$21,164.67	\$8,769.67	\$12,395
4	\$28,219.56	\$14,224.56	\$13,995

Each Additional Child: \$995.00

Monroe Catholic Elementary Schools

3 & 4 Year Old Preschool Tuition Rates are as follows:

Preschool Program	2024-2025 Tuition
5 Full Day	\$4,795
3 Full Day (MWF)	\$3,795
5 Half Day	\$3,295

\$200.00 Enrollment Fee Per Family

This fee (not a part of tuition) will cover the cost incurred during the enrollment process both in employee cost and technology fees. Included in this cost will be the use of FACTS' Incidental Billing Program which will be used to collect payments for field trips, school activities, and other costs incurred throughout the year.

MCES Tuition Assistance Program

Launched in 2023, MCES was able to provide \$30,000 in tuition assistance during the 2023-24 school year. We are increasing the offering to \$50,000 for the 2024-25 school year and encourage all families to apply! This program is open to students who will be in preschool through 8th grade during the 2024-2025 school year.

Families are encouraged to apply for MCES Tuition Assistance through FACTS (<https://online.factsmgt.com/aid>). We plan to award up to \$50,000 in tuition assistance and round 1 applications are **due March 1, 2024** with a focus on current families. Round 2 applications are due May 1, 2024, with a focus on new and current families. We encourage ALL families to apply! Questions can be directed to Courtney Phillips, MCES Finance Director at 734-241-6335 or phillips@monroecatholicschools.com.

In addition to MCES Tuition Assistance, we encourage families to view our other scholarship opportunities. Please see the included handout.

How to Enroll:

Registration for 2024 - 2025 will again be facilitated using your FACTS Family Portal; most forms will be filled out online. **Your re-enrollment is not complete until you have completed the online enrollment packet and all other paperwork is received. The \$200.00 Enrollment Fee per family will be collected within the FACTS system at the time of enrollment only. If you have an additional sibling to enroll at MCES, please contact Colleen Flint at admissions@monroecatholicschools.com or 734-241-3923 extension 3.**

Certain forms need to be completed on physical paper that is signed and turned into the school. This will be apparent as you fill out the online forms. In most cases, you can fill out the form, take a picture or scan it, and upload it on the FACTS family portal.

Monroe Catholic Elementary Schools

There is a \$100.00 late re-enrollment fee per child for re-enrollments received after March 10th, 2024. Please register early. **The purpose of this is not to be punitive; MCES needs to have a timely understanding of our enrollment numbers for budgeting purposes which impacts staffing, supply purchasing and much more.**

Important Information Regarding Latchkey:

If you are interested in latchkey services, please complete the latchkey online enrollment packet in FACTS, including the Child Information Record. If your latchkey enrollment is accepted, you will be notified by Kim Reynolds and you will be charged the \$35 registration fee through FACTS. If your latchkey enrollment is not accepted, you will be notified by Kim Reynolds that you are on the waitlist. Latchkey registration can be completed only after you have enrolled your child at MCES for the 2024-2025 school year. **Due to the popularity of the program, we suggest enrolling early, as it has reached capacity each year.** Questions can be directed to Mrs. Reynolds at kreynolds@monroecatholicschools.com.

Other Important Enrollment Information:

As a part of the tuition contract, parents are asked to complete 20 verified service hours to MCES, MCES-related activities or non-liturgical activities within our three parishes. A family will be billed \$10.00 per hour (not to exceed \$200.00) for each uncompleted service hour. The MCES Auction is the best way to earn hours. Please sign up!

Additionally, families are required to sell \$300 worth of Fall Raffle Tickets as a part of your tuition contract. This fundraising requirement offsets your family's tuition by \$300. Should you choose not to sell these raffle tickets, a \$300 charge will be added to your FACTS account.

New! FACTS Peace of Mind Insurance: FACTS offers this optional benefit for only \$22.50 per year per family. In the event of death of the Responsible Party or spouse, the remaining tuition balance owed for the current school year is paid to the school. This will be available for purchase during enrollment.

Move Up Day: We know students are excited to learn about their next grade (and new campus!); we will host our annual Move Up Day in May for your students to meet prospective teachers, tour new classrooms & campuses and participate in fun activities. This fun-filled day helps both the students and teachers have a seamless transition into the next grade. Please note: classroom placements are determined by current teacher recommendation. Any parent requests will be considered, but are not guaranteed.

As you review the information in this packet and the online enrollment system, please contact us with any questions you have. Mrs. Flint, our Admissions Director, can be reached at 734-241-3923 ext 3 or admissions@monroecatholicschools.com. We are very thankful to have you as part of our MCES Family and look forward to all the great things in the coming school year!

God Bless,



Kyle Kubik, MCES Executive Principal
